

Technical Assistance Log

MEOROS BAIS YAAKOV-03009781

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
06/01/2022	2608	Other					Casey Miller	<input checked="" type="checkbox"/>
How Provided	Phone			Comments	<p>6/1/22 TA provided on production records(PR). 1.) SFA did not complete "Recipe # or Product Name/Code" column. It was left blank. Advised it's important to complete all sections of PR. This column is important to ensure food items listed have supporting documentation (recipes/PFS, labels) to support crediting meal componenet contributions. 2.) SFA did not fill in that baked ziti sauce credited as 1/4c under "Creditable Meal Component Contribution." Needed to credit to meet daily vegetable req. 3.) SFA used old version of PR Form #51 from 2013. Advised SFA to use more current 2019 version of PR Form #51 available on the NJDA Forms website: https://www.nj.gov/agriculture/applic/forms/. CM</p>			

MEOROS BAIS YAAKOV-03009781 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	Meoros Bais Yaakov-11523	325	07/01/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 07/01/2022 10:02 AM CAP Accepted				
	Corrective Action Plan: Submitted by GOLDYE DICKSTEIN 06/29/2022 01:07 PM Beginning July 1, 2022, when we process the claim for the month of June, we will make sure to double check the claims before submission to ensure that the classroom meal counts match the numbers that are entered on the spreadsheet.				
	Corrective Action Plan: Rejected by Casey Miller 06/16/2022 01:54 PM Please be more specific in your corrective action plan with the date of correction/implementation. The phrase in the future can't be accepted. Instead, for example, state "the school has implemented a method of double checking the claims before submitted. A person has been [trained or designated on _____ fill in date] to compare the classroom meal count sheets to the spreadsheet meal counts [weekly, monthly?] to ensure that meal counts were transcribed accurately. The plan of double checking [has started/will start on _____ fill in date].				
	Corrective Action Plan: Submitted by GOLDYE DICKSTEIN 06/16/2022 12:22 PM 06/16/2022 We will make sure to double check the claims before we submit so there is no error/ miscalculation in the future.				
	Flagged by Casey Miller 06/01/2022 06:06 PM Lunch counts must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim.				
	Error: SFA underclaimed by 1 lunch on 2/7/22. Meal count tally sheet on 2/7/22 for Classroom 3A recorded 27 lunches. Spreadsheet used to consolidate all classroom meal counts for monthly voucher recorded 26 lunches. This was a recording error/miscount and resulted in difference between state agency/reviewer total monthly lunch counts and school total monthly lunch counts claimed on Feb reimbursement voucher. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.				
	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)				
	Meoros Bais Yaakov-11523				
	1405				
	07/01/2022				
CAP Accepted					

MEOROS BAIS YAAKOV-03009781 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 06/29/2022 11:45 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by GOLDYE DICKSTEIN 06/16/2022 02:22 PM				
	06/16/2022				
	The school will contact the health department every September and March of each school year to schedule two sanitation inspections. The school will keep the documentation of contact on file.				
	Corrective Action Plan: Rejected by Casey Miller 06/16/2022 01:38 PM				
Please be more specific in your corrective action plan with the date of correction/implementation. The phrase in the future can't be accepted. Instead, for example, state the school will contact the health department in _____ (fill-in-blank with month) of each school year to schedule two sanitation inspections per year. The school will keep the documentation of contact on file.					
Corrective Action Plan: Submitted by GOLDYE DICKSTEIN 06/16/2022 12:23 PM					
06/16/2022					
We will make sure to have at least two safety inspections per school year in the future.					
Flagged by Casey Miller 06/01/2022 06:07 PM					
Schools participating in the school lunch and breakfast programs must obtain a food safety inspection at least twice per school year, conducted by a state or local governmental agency responsible for food safety inspections. If two inspections are not done, the SFA request, to the responsible agency, for two inspections per school year, and maintain dated documentation of this request.					
Error: SFA only had one food safety inspection for the current and past school years. SFA did not have documentation indicating that two food safety inspections were requested.					
Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.					
Indicate DATE of implementation.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged